



Doing business in the UK

Who we are

Setting up business in the UK is much easier and quicker than in many other European countries. According to a recent World Bank report it takes around 18 days to launch a business in the UK.

Oxford is ideally situated in the Thames Valley with excellent road and rail links to London, Heathrow, Bristol and Birmingham.

Critchleys is one of the largest firms of chartered accountants and business advisers in the Thames Valley. We rank among the Top 60 accountancy firms in the UK. With 13 partners and over 110 staff, we have the depth of resource to service all our clients' needs, while remaining an approachable and friendly firm. The firm is organised into service lines which means that staff are continually working within their area of expertise.

Our client base is varied and ranges from substantial private clients requiring tax and financial planning services to large organisations of which many are owner managed businesses.

Our links to international organisations enables us to offer local expertise and contact to UK businesses operating in Europe. Whatever your international business queries, we'll use our contacts to find the information you need. We can also give invaluable advice to businesses wishing to move into the UK marketplace from abroad.

Whether you need access to specialist advice, or have straightforward requirements, you will find our approach flexible, and our fees competitive.

What we do

Critchleys offers a whole range of services to support businesses and individuals. We can provide guidance in many specialised areas, tailored to your particular circumstances.

Make our expertise work for you - whatever your requirements; we are confident we can help you.

What sets Critchleys apart from other accountants?

We combine the best of both worlds: the expertise and excellence of a large firm with the personal service of a local one to meet your needs.

Our emphasis for both private and business clients is to look beyond the detail of compliance issues and focus on the bigger picture to offer you practical help and solutions. We gain a thorough understanding of your situation, and plan our service to you accordingly.

We can also give general advice and assistance on a wide range of commercial matters to assist companies in setting up in the UK; eg in one recent instance we arranged for the installation of telephone lines.

We also have excellent long-standing relationships with local advisers, including bankers and lawyers so can work with them to deliver the whole legal and financial package.

Our commitment to you

- A responsive service, delivered by an experienced, friendly and professional team
- Expert advice based on first-hand experience of working with companies who wish to locate in the UK
- Value for money: we will provide a first class service, using resources intelligently and effectively to keep our fees competitive
- Keeping our promises: where possible we will deliver on time, every time - we act upon any correspondence/emails within 3 days and deal with any telephone calls within 24hrs

Some of our services...

Company Secretarial

Our Company Secretarial team provides a comprehensive service, ensuring that companies comply with obligations under company law, allowing them to focus on running their business. In addition to one-off work we can offer the following services:

- set up companies
- act as a registered office
- hold the Company's statutory records
- submit the Company's annual return
- prepare the AGM minutes

Management accounts

We prepare accounts for all businesses on a monthly, quarterly and annual basis for management overseas to strict schedules.

Payroll

Payroll operations of all sizes can be handled by our experienced team on a weekly, fortnightly or monthly basis. Our payroll expertise is backed by specialist tax knowledge to deliver a high quality service. We can also assist with the preparation of P11Ds.

VAT compliance

We can assist in obtaining VAT registrations, preparing VAT returns and also Intrastats and EC sales lists.

Book-keeping

We can maintain cash books, sales, purchase and nominal ledgers, prepare BACS transfers and write cheques, and provide timely information for management purposes.

Corporate tax

Critchleys can provide a full corporation tax compliance service, which is administered by qualified and dedicated staff. This service includes the preparation and filing of the company tax returns, setting up files with Inland Revenue and advising on corporation tax payments. We work to ensure that the service is provided in a timely manner so that the relevant filing and payment deadlines can be met.

In addition to providing a compliance service, we can also advise on how the company's affairs can be structured in a more tax efficient way. Our expertise in international taxation and business assurance offers up a wide range of opportunities for our clients

Tax

We provide expert guidance on all aspects of tax affecting companies, including: structuring businesses to ensure they make the most of tax legislation, and to avoid problems; buying, selling, merging and demerging businesses as tax-efficiently as possible; and looking after the tax affairs of business owners. Our tax specialists can advise both in the UK and international context. Our personal tax team can offer advice on arranging an individual's tax affairs in a tax-efficient way, covering Inheritance Tax and Will planning, Capital Gains Tax, personal tax returns and employee benefits.

VAT consultancy

Our experienced and specialist VAT team offers commercial, practical and prompt advice on VAT issues. We can assist in preparing VAT returns, on a long or short term basis. We are also very experienced in handling disputes with Revenue & Customs.

Audit

We have a proven track record of delivering cost effective, focused and efficient audits to tight deadlines. Our audit work is carried out to the highest standards in compliance with International Standards of Auditing and IFRS.

Corporate finance

A comprehensive range of services are available: searching for and acquiring businesses; raising finance for business and management teams; mergers and acquisitions; company disposals and restructuring/re-financing.

Our people

Anthony Harris aharris@critchleys.co.uk

Peter Kemp pkemp@critchleys.co.uk

Critchleys, Greyfriars Court
Paradise Square, Oxford OX1 1BE, UK

T +44 (0)1865 261100

F +44 (0)1865 261201

www.critchleys.co.uk

